

LILLY ENDOWMENT COMMUNITY SCHOLARSHIP GUIDELINES

Lilly Endowment requires that recipients of the Lilly Endowment Community Scholarship sign an acceptance letter containing the following:

- “If I receive this scholarship, it is my intent to pursue four years of undergraduate study on a full-time basis leading to a baccalaureate degree at an Indiana college.”
- “I understand that the total amount of my scholarship is calculated on the basis of my chosen college’s tuition and required fees beginning with the school year.”
- “To assist with the processing of my scholarship payments each semester or quarter, I will forward immediately to the Community Foundation all invoices received for tuition and any eligible fees that may be covered by my scholarship.”
- I will account for and return to Independent Colleges of Indiana any amount of the special allocation for required books and required equipment remaining at the end of each school year.”
- I agree to notify Independent Colleges of Indiana of any scholarship awards I may receive for tuition or required fees from a source other than the Lilly Endowment Community Scholarship.”
- I will keep the Community Foundation apprised annually by June 1 of my enrollment and academic status during college, by completing and returning any surveys or forms as may be provided by the community foundation.”
- Upon graduation, I will keep the Community Foundation apprised annually by June 1 of my education and/or employment status for at least ten years after graduation, by completing and returning an alumni survey or other forms as may be provided by the community foundation.”

Timeline

Tuition Billing, Book Stipend Check & Report, Communication with Community Foundation, Grades, and Post-graduation Communications

Mid-July to
Mid August

**Send a copy of college tuition billing to the Community Foundation
Attn: Kim Abney, 215 W. Sycamore St., Kokomo, IN 46901**

The billing will probably have a credit for the amount that the scholarship will cover, so that you can see the amount that is your portion to pay. Even though a credit for the scholarship is listed, it has not been paid nor can it be paid without a copy of the billing being sent to the Foundation. The universities cannot and will not send copies directly to the Foundation.

You must send a copy to us each semester.

- August A check in the amount of \$800 (for 2011-2012) or \$900 (for 2012-2013) will be sent to student for required books and equipment. (Equipment does not include computers.) Please keep your receipts. You are required to fill out a form in the spring of each year-listing the cost and name of each book and the class that it was used for and attach the receipts. Any unused money or money spent that you do not have a receipt for must be returned in May of the following year. The check should be sent to: Kim Abney, Community Foundation, 215 W. Sycamore St., Kokomo, IN 46901.
- First Semester **Send e-mail or letter updating the Foundation on how you have adjusted to college life. This can include information about the classes that you are taking, life in the dormitory, roommates, friends, activities, your major, etc.**
- December **Send a copy of college tuition billing to the Community Foundation, Attn: Kim Abney, 215 W. Sycamore St., Kokomo, IN 46901**
The billing will probably have a credit for the amount that the scholarship will cover, so that you can see the amount that is your portion to pay. Even though a credit for the scholarship is listed, it has not been paid nor can it be paid without a copy of the billing being sent to the Foundation. The universities cannot and will not send copies directly to the Foundation.
You must send a copy to us each semester.
- End of semester **Copy of grades that shows total number of credits earned and GPA. We have no minimum GPA, but you must remain a full-time student in good standing with the university.**
- Spring semester or at the end **Send e-mail or letter updating the Foundation on how you have adjusted to college life. For example, information about the classes that you are taking, life in the dorm, roommates, friends, activities, your major, etc.**
- May **An information form (End-of-the-year Student Report) will be sent to you to complete. There will be a self-addressed, stamped envelope sent with it and the date that it should be returned. You will also receive a formal invitation to the Community Foundation's annual scholarship reception that is held sometime in June. Please make every attempt to attend this reception.**
- Book stipend reports will be due. You are required to fill out a form in the spring of each year-listing the cost and name of each book and the class that it was used for and attach the receipts. Any unused money or money spent that you do not have a receipt for must be returned in May of the following year. The check should be made payable to Independent Colleges of Indiana and sent to: Kim Abney, Community Foundation, 215 W. Sycamore St., Kokomo, IN 46901.**

End of semester

Copy of grades that shows total number of credits earned and GPA. We have no minimum GPA, but you must remain a full-time student in good standing with the university.

The scholarship is for 8 semesters or 4 years of undergraduate studies. The cycle will repeat during your undergraduate studies. Since the scholarship is based on 8 semesters, we would recommend that if you choose to take one or two classes during the summer that you not use this scholarship for summer classes.

After Graduation

According to the acceptance agreement that you signed, you are required to keep in contact with the Community Foundation for the ten (10 years) following graduation. There will be a form that we will ask you to complete and return to us each year. It is a way to evaluate the effectiveness of the program. The graduate/alumni survey is for scholars who have graduated in the past 12 months, as well as all alumni. This survey is accessible on line at <http://survey.icindiana.org>

*** The Lilly Endowment Community Scholarship Program allows students to study abroad for no more than two semesters off campus during their scholarship. All scholars wanting to study abroad are required to submit the required request form to Independent Colleges of Indiana prior to signing any contracts or paying required deposits for participation in the study abroad opportunity. If the program is eligible, your Lilly Endowment Community Scholarship will cover tuition and academic fees, up to the cost of the semester at your Indiana College. Travel, food, lodging, and other costs are not covered by this scholarship program.**